



**City of St. Charles**  
**Consultant Selection Criteria**  
**Project Name:**

Criteria	Weight	Responsive Firms													
		Firm 1		Firm 2		Firm 3		Firm 4		Firm 5		Firm 6		Firm 7	
		Raw Score (1-5)	Weighted Score	Raw Score (1-5)	Weighted Score	Raw Score (1-5)	Weighted Score	Raw Score (1-5)	Weighted Score	Raw Score (1-5)	Weighted Score	Raw Score (1-5)	Weighted Score	Raw Score (1-5)	Weighted Score
Experience in work required	15%														
Record of the firm accomplishing the work on other projects in the required time	10%														
QA/QC Plan	5%														
Recent experience showing accuracy of construction project cost estimates	5%														
Community relations including evidence of sensitivity to citizen concerns	5%														
Consultant's thorough research and technical approach to the project	25%														
Proposal meets the City's time requirements / project schedule	15%														
Adequate staffing	10%														
Project Management Approach	10%														
<b>TOTAL</b>	<b>100%</b>														

Summary